



furniture application design & specifications

You're faced with a big project. Your company is expanding, and you need to ensure all furniture designs meets the needs of all users, stays within budget, and reflects the way your company works. Or, equally intimidating, you have to consolidate offices and re-design existing spaces to be more efficient than ever. And, you want to ensure everything stays within budget.

At One Workplace, we've combined traditional design principles with our own unique approach to the workplace. The result is a proven, four-step process that ensures the workplace design integrates with your building, culture, brand and budget.

Pre-Design (getting started, also sometimes called "programming")

The Pre-Design stage is the time to gather information. Our design team meets with you to discuss project goals and gather requirements. We can also meet with anyone else who may have valuable feedback to offer, whether it be your end-users, consultants, or design firms.

We visit your jobsite, or, if it's under construction, study the completed design drawings. Plans of existing conditions are created, often with verified field dimensions. If the project focuses on reusing existing furniture, we'll also do an inventory.

Design Development (understanding what you're getting)

In the design development phase, ideas are explored and concepts tested. Drawings show you adjacencies of department, people, and support areas. You get a chance to see actual workstation designs. (We call them "typicals.") Selections will be made and presented for all the products used on your project. The adjacency drawings are updated to reflect your final product choices. Our designers are trained to describe the design process clearly and in plain terms, so you understand exactly what you're getting, every step of the way.

We can also help with the selection of all finishes, upholsteries, and materials. Sometimes, we're also asked to help select some architectural finishes, such as the paint, wall and floor coverings. We can provide you with this feedback, and then create finish plans for you or your contractor.

Project Documentation (getting it on paper so you can order it)

In the project documentation phase, all the products you've selected are documented. We call this the "specifications." Everything you want is now ready to be ordered. At the same time, we create furniture installation drawings noting the type, size and placement of every piece of furniture.

If your product selections involve electrical components, we recommend access points and ensure they coordinate with building systems.

We also take the extra step of auditing plans and specifications. Your final specifications are accurate for the application, meet all necessary code compliance, and all order quantities are exact.



Additional Services

When you need a little more, such as additional presentation tools, or a different type of documentation, we're ready to prepare these documents for you. If you need ongoing design consultations, we'll be standing by to ensure all your future projects are an equal success.

Talk to your One Workplace sales executive today about the professional and proven services of our Furniture Application Design team.

For more information, contact us today (800) 899.4324 or visit us at www.oneworkplace.com